

CONSENT TO DISCLOSE TAX RETURN INFORMATION

Name/Address of Tax Preparer:

Name of Client: _____

Federal law requires this consent form be provided to you. Unless authorized by law, we cannot disclose, without your consent, your tax-return information to third parties for purposes other than the preparation and filing of your tax return. If you consent to the disclosure of your tax return information, federal law may not protect your tax-return information from further use or distribution.

You are not required to complete this form. If we obtain your signature on this form by conditioning our services on your consent, your consent will not be valid. If you agree to the disclosure of your tax-return information, your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year.

To ensure that you continue to receive timely and relevant tax- and non-tax-related information from us, [*name of firm*] will need to use and disclose information you provide us with respect to our preparing your tax return, specifically (1) your name, (2) company name (if applicable), (3) address, and (4) e-mail address (if applicable). For efficiency purposes, we may choose to engage a third-party contractor, Newkirk Products, Inc., 15 Corporate Circle, Albany, NY 12203, to assist us in the dissemination of this information. *Your information will be disclosed for this purpose only.*

I, the above named client, authorize [*name of firm*] to disclose my name, company name (if applicable), address, and e-mail address (if applicable) to the firm's contractor, Newkirk Products, Inc., for the purpose of sending me important tax and non-tax information on the firm's behalf.

This consent will be valid for a period of [*time period*] beginning on [*firm fill in date consent to begin*] and expire on [*firm fill in date consent ends*]. Alternative expiration date requested if not date specified above by the firm: _____.

Date: _____, 20__

Name (please print): _____

Signature: _____

Should you believe your tax-return information has been disclosed or used improperly in a manner unauthorized by law or without your permission, you may contact the Treasury Inspector General for Tax Administration by telephone at 1-800-366-4484 or by e-mail at complaints@tigta.treas.gov.

This sample form is made available to your firm as a resource for developing your own consent of disclosure form under the IRC Section 7216 regulations. It is not intended nor can it be relied on as legal advice. Firms are strongly advised to obtain the advice of legal counsel before using or disclosing tax-return-related information of clients.