

Can be reviewed online at www.npi-opus.com.

Please type or print clearly.

Company Name _____

Billing Address (No PO boxes) _____

City _____ State _____ Zip _____

Shipping Address (No PO boxes) _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Company Representative _____ Title _____

Special Instructions _____

Printed Booklet Quantity _____

Imprint Options *Choose one option only.*

Custom Imprinted *Check all that apply.*

Set type for imprint per attached instructions

Disk with art for imprint enclosed

Artwork for imprint on file at Newkirk

Artwork e-mailed to Newkirk at jharris@newkirk.com

Imprint on front cover only

Imprint on back cover only

Imprint on front and back covers

Set up back cover as self-mailer

No Imprint

Order By Mail if you are sending artwork for your imprint. Mail to Newkirk, 15 Corporate Circle, Albany, NY 12203.

Order By Fast Fax Response at 518-862-3399 if you are not sending artwork for your imprint.

Order Online now at www.npi-opus.com.

Questions?  **Call 800-525-4237** or E-mail info@newkirk.com.

PRINTED BOOKLETS

Custom Imprinted Option

- ▶ Can include logos and special typefaces
- ▶ Imprint on front and/or back cover
- ▶ Ships in 10-15 working days (*transit time not included*)

Your imprint information is printed in black. (Color imprint available; please call for pricing.) The space available is approximately 2½" wide × 2½" deep on the front cover and 3" wide × 7" deep on the back cover. Please provide your logo and artwork on a disk or send to Newkirk by e-mail. Newkirk can typeset your imprint at no additional charge and will provide you with a proof.

If Newkirk has your imprint on file from a prior order for a booklet of the same size (and no changes are required), your booklets will be shipped in approximately 10 working days from receipt of your completed order form. If we are creating your imprint from scratch, or you are supplying camera-ready artwork, your booklets will be shipped in approximately 15 working days.

Custom Designed Booklets

Newkirk can customize your booklets to the degree you choose. Pricing for customization is based on your requirements. Please call us for a quote. Your choices include a:

- ▶ custom cover with Newkirk's standard text
- ▶ standard cover with custom text
- ▶ custom cover and text

Printed Booklets - Custom and Unimprinted		
Quantity	Custom Imprinted	Unimprinted (available in lots of 50 booklets)
50 - 199	n/a	\$1.20
200 - 499	\$1.25	1.20
500 - 999	1.20	1.20
1,000 - 2,499	1.05	1.20
2,500 - 4,999	1.00	1.20
5,000 or more	.90	1.20

Prices do not include shipping, handling, and applicable sales tax.

Although efforts are made to comply with legal and regulatory requirements for the presentation of information contained in this publication, Newkirk makes no representation or warranty as to the legal or regulatory sufficiency.